

## VACANCY ANNOUNCEMENT

### Job Summary

**Position:** Fieldworker (6 Posts)  
**Reports To:** Field Coordinator and Project Coordinator  
**Work Station:** Bagamoyo  
**Apply By:** March 8<sup>th</sup> 2023

### Institute Overview

**Ifakara Health Institute (IHI)** is a leading research organization in Africa with a strong track record in developing, testing and validating innovations for health. Driven by a core strategic mandate for research, training and services, the Institute's work now spans a wide spectrum, covering biomedical and ecological sciences, intervention studies, health-systems research, service delivery and policy translation.

### Position Summary

**Ifakara** seeks qualified and experienced individuals to work as **Fieldworkers**. The Fieldworkers will support research work under the **CHILD Malaria Study** at Kiwangwa and Fukayosi sites in Bagamoyo to ensure that delegated scheduled activities of the study are conducted in accordance with the study protocol and applicable standard operating procedures. Kindly note: Preference will be given to applicants residing in study sites (Kiwangwa and Fukayosi/Bagamoyo).

### Duties and Responsibilities

- Conduct follow up of participants in the community to assess their wellbeing after administration of Investigational product.
- Document accurately and completely the adverse events in the electronic case report forms during home visits.
- Responsible for guiding participants through the consenting process and study procedures and consent study participants.
- Ensure enrolled participants return to the health facility for scheduled follow-up visits and follow up with participants who do not return.
- Ensure study participants are reimbursed as per the protocol requirements.
- Ensure good working relationship in the working environment with colleagues, MOH staff, other partners, participants and community at large.
- Assist in accurate vital sign and anthropometry taking and cleaning of the equipment used for collection of the same.
- Assist with miscellaneous study activities including data entry, data query response, attend training, and weekly reporting.
- Communicate with the field coordinator on any issues from the field.
- Attend study field briefs and share progress of work with the rest of the team.
- Be courteous, respectful, proactive, conscientious, punctual, honest and hardworking.
- Work closely with the study clinicians at the health facilities.

#### Ifakara Branch

Off Mlabani Passage  
P.o. Box 53 Ifakara  
Phone: +255232931572

#### Dar es Salaam Office

#5 Ifakara Street Plot 463 Mikocheni  
P.o. Box 78,373 Dar es Salaam  
Phone: +255222774756

#### Bagamoyo Branch

Off Chuguni Road  
P.o. Box 74 Bagamoyo  
Phone: +255232440065

## VACANCY ANNOUNCEMENT

- Must be flexible to work during weekends and public holidays.
- Be responsible for the study supplies and equipment's while in the field.
- Communicate with other study staff regularly at scheduled meeting and active participation in all meeting.
- Adhere to the ICH Guidelines of Good Clinical Practice (GCP) at all times during the study.
- Assist in processing and maintaining documents and scheduling appointment.
- Perform any other duties assigned by the Study Manager and other supervisors.

### Qualification and Experience

- Minimum of a secondary school education.
- Good English and Swahili, both spoken and written.
- Must be able to write brief reports and keep records.
- Must be computer literate.

### Skills and Competencies

- Good interpersonal skills.
- Experience in collection of blood samples is an added advantage.
- Hard working and team player.
- Experience working with infants.
- Experience with data entry.
- Have worked in a research environment.

### Remuneration

An attractive and competitive remuneration package will be offered to successful candidates as per IHI salary scales.

### Equal Opportunity

IHI is an equal opportunity employer. We prohibit intentional biases or discrimination and harassment of any kind at the work place and during recruitment. All employment decisions are based solely on job requirements and individual qualifications, and our recruitment process is governed by the labour laws of Tanzania.

### Mode of Application

All candidates who meet the above job requirements should send their application letters together with their detailed curriculum vitae (CVs) showing contact addresses including email, telephone/cell phone numbers and copies of academic and professional certificates to the email address below.

The **deadline** for this application is **17:00 hours on Wednesday March 8<sup>th</sup> 2023**. All e-mail application subject lines should include: **FIELDWORKER – LMI PROJECT. Only shortlisted applicants will be contacted for interview.**

#### Ifakara Branch

Off Mlabani Passage  
P.o. Box 53 Ifakara  
Phone: +255232931572

#### Dar es Salaam Office

#5 Ifakara Street Plot 463 Mikocheni  
P.o. Box 78,373 Dar es Salaam  
Phone: +255222774756

#### Bagamoyo Branch

Off Chuguni Road  
P.o. Box 74 Bagamoyo  
Phone: +255232440065

## VACANCY ANNOUNCEMENT

---

Human Resources Manager  
IFAKARA HEALTH INSTITUTE  
#5 Ifakara Street Plot 463 Mikocheni  
P.O. Box 78,373  
Dar es Salaam, Tanzania  
Email: [recruitment@ihi.or.tz](mailto:recruitment@ihi.or.tz)



**Ifakara Branch**

Off Mlabani Passage  
P.o. Box 53 Ifakara  
Phone: +255232931572

**Dar es Salaam Office**

#5 Ifakara Street Plot 463 Mikocheni  
P.o. Box 78,373 Dar es Salaam  
Phone: +255222774756

**Bagamoyo Branch**

Off Chuguni Road  
P.o. Box 74 Bagamoyo  
Phone: +255232440065

## VACANCY ANNOUNCEMENT

### Job Summary

**Position:** Nurse (1 Post)  
**Reports To:** Study Coordinator  
**Work Station:** Bagamoyo  
**Apply By:** March 8<sup>th</sup> 2023

### Institute Overview

**Ifakara Health Institute (IHI)** is a leading research organization in Africa with a strong track record in developing, testing and validating innovations for health. Driven by a core strategic mandate for research, training and services, the Institute's work now spans a wide spectrum, covering biomedical and ecological sciences, intervention studies, health-systems research, service delivery and policy translation.

### Position Summary

**Ifakara** seeks a qualified and experienced individual to work as a **Nurse**. The Enrolled Nurse (EN), to be based at Fukayose and Kiwanga study sites, will play a key role in provision of research nursing services, day to day planning and execution of clinical study activities. The Nurse will also act as a team player for a clinical study team consisting of research nurses and study physicians.

### Duties and Responsibilities

- Participate and contribute to the design of data collection tools such as source documents and case report forms.
- Educate volunteers on the study by using approved study information tools.
- Obtain informed consent from the study participants or their parents/guardians.
- Perform and document vital sign and anthropometry assessment.
- Collect and label blood, serum, urine and other specimens from study participants for analyses as described in the protocol or as requested by study clinicians.
- Assist senior study nurse in developing work flow procedures and duty roster during clinical trial implementation.
- Counsel volunteers with respect to medical conditions and provides appropriate guidance related to research activities, Collect and document data as defined in the study protocols.
- Assess patient needs in order to diagnose, plan and implement appropriate nursing care for participants in clinical trials in accordance to the treatment guidelines.
- Take patients' vital signs. Serve and/or feed patients if needed.
- Ensure all study participants are aware of their rights and have signed consent forms.
- Maintain relevant medical records on participants, treatment etc. as may be required.
- Performs other duties as assigned by Study Coordinator, the Project Leader and other supervisors.

### Qualification and Experience

- At least a certificate in Nursing and Midwifery.
- Proven experience in working in facility settings.
- Enrolled and allowed to practice as EN by the TNMC.

#### Ifakara Branch

Off Mlabani Passage  
P.o. Box 53 Ifakara  
Phone: +255232931572

#### Dar es Salaam Office

#5 Ifakara Street Plot 463 Mikocheni  
P.o. Box 78,373 Dar es Salaam  
Phone: +255222774756

#### Bagamoyo Branch

Off Chuguni Road  
P.o. Box 74 Bagamoyo  
Phone: +255232440065

## VACANCY ANNOUNCEMENT

### Skills and Competencies

- Proficient IV and phlebotomy skills.
- Excellent diagnostic skills, fine manual dexterity for repetitive task.
- Attentive to detail with strong follow through ability.
- Proactive and confident with strong ethics, Ability to multi task and meet deadlines.
- Able and willing to take and follow instruction and to learn.
- Ability to work with minimal supervision, Strong organizational skills and Hard Working.
- Strong interpersonal and communication skills (oral and written).
- Team worker, able to work in a multi-cultural environment, punctual and high integrity
- Well groomed; neat and clean appearance.
- Experience with computer programs at least intermediate level with Microsoft Office products.
- Excellent customer service and communication skills and Able to work flexible hours including weekends.

### Remuneration

An attractive and competitive remuneration package will be offered to successful candidates as per IHI salary scales.

### Equal Opportunity

IHI is an equal opportunity employer. We prohibit intentional biases or discrimination and harassment of any kind at the work place and during recruitment. All employment decisions are based solely on job requirements and individual qualifications, and our recruitment process is governed by the labour laws of Tanzania.

### Mode of Application

All candidates who meet the above job requirements should send their application letters together with their detailed curriculum vitae (CVs) showing contact addresses including email, telephone/cell phone numbers and copies of academic and professional certificates to the email address below.

The **deadline** for this application is **17:00 hours on Wednesday March 8<sup>th</sup> 2023**. All e-mail application subject lines should include: **NURSE – LMI PROJECT. Only shortlisted applicants will be contacted for interview.**

---

Human Resources Manager  
IFAKARA HEALTH INSTITUTE  
#5 Ifakara Street Plot 463 Mikocheni  
P.O. Box 78,373  
Dar es Salaam, Tanzania  
Email: [recruitment@ihi.or.tz](mailto:recruitment@ihi.or.tz)

#### Ifakara Branch

Off Mlabani Passage  
P.o. Box 53 Ifakara  
Phone: +255232931572

#### Dar es Salaam Office

#5 Ifakara Street Plot 463 Mikocheni  
P.o. Box 78,373 Dar es Salaam  
Phone: +255222774756

#### Bagamoyo Branch

Off Chuguni Road  
P.o. Box 74 Bagamoyo  
Phone: +255232440065

## VACANCY ANNOUNCEMENT

### Job Summary

**Position:** Study Nurse / Assistant Nursing Officer (2 Posts)  
**Reports To:** Study Coordinator  
**Work Station:** Bagamoyo  
**Apply By:** March 8<sup>th</sup> 2023

### Institute Overview

**Ifakara Health Institute (IHI)** is a leading research organization in Africa with a strong track record in developing, testing and validating innovations for health. Driven by a core strategic mandate for research, training and services, the Institute's work now spans a wide spectrum, covering biomedical and ecological sciences, intervention studies, health-systems research, service delivery and policy translation.

### Position Summary

**Ifakara** seeks qualified and experienced individuals to work as **Study Nurses**. The Study Nurse, to be based at Clinical Trial Facility Kingani, will play a key role in provision of research nursing services, day to day planning and execution of clinical study activities. The Study Nurse will also act as a team player for a clinical study team consisting of research nurses and study physicians.

### Duties and Responsibilities

- Participate and contribute in the design of data collection tools such as source documents and case report forms.
- Educate volunteers on the study by using approved study information tools.
- Obtain informed consent from the study participants or their parents/guardians.
- Performs and document vital sign and anthropometry assessment.
- Collect and label blood, serum, urine and other specimens from study participants for analyses as described in the protocol or as requested by study clinicians.
- Assist senior study nurse in developing work flow procedures and duty roster during clinical trial implementation.
- Administer Investigational Product (IP) and non-IP medications and procedures under the guidance of study clinician.
- Assist in resolving problems relating to volunteer care and acts as a volunteer advocate.
- Give counsel to volunteers with respect to medical conditions and provides appropriate guidance related to research activities.
- Assess patient needs in order to diagnose, plan and implement appropriate nursing care for participants in clinical trials in accordance to the treatment guidelines.
- Track vital signs and carry out regular checks on the patient's wellbeing.
- Monitor treatment plans, evaluate and advice/ make appropriate recommendations to the Medical Officer or relevant officer as required.

#### Ifakara Branch

Off Mlabani Passage  
P.o. Box 53 Ifakara  
Phone: +255232931572

#### Dar es Salaam Office

#5 Ifakara Street Plot 463 Mikocheni  
P.o. Box 78,373 Dar es Salaam  
Phone: +255222774756

#### Bagamoyo Branch

Off Chuguni Road  
P.o. Box 74 Bagamoyo  
Phone: +255232440065

## VACANCY ANNOUNCEMENT

- Ensure all study participants are aware of their rights and have signed consent forms.
- Collect and document data as defined in the study protocols.
- To maintain relevant medical records on participants, treatment etc. as may be required.
- To generate and draft nursing reports as may be required from time to time.
- Performs other duties as assigned by Facility Head nurse.

### Qualification and Experience

- At least a diploma in Nursing and Midwifery.
- Proven experience in working in a clinical trial setting.
- Registered and allowed to practice as ANO by the TNMC.

### Skills and Competencies

- Proficient IV and phlebotomy skills.
- Excellent diagnostic skills.
- Attentive to detail with strong follow through ability.
- Proactive and confident with strong ethics.
- Able and willing to take and follow instruction and to learn.
- Ability to work with minimal supervision.
- Strong interpersonal and communication skills (oral and written).
- Team worker, able to work in a multi-cultural environment, punctual and high integrity.
- Well groomed; neat and clean appearance.
- Experience with computer programs at least intermediate level with Microsoft Office products.
- Fine manual dexterity for repetitive task.
- Ability to multi task and meet deadlines.
- Strong organizational skills and Hard Working.
- Excellent customer service and communication skills and Able to work flexible hours including weekends.

### Remuneration

An attractive and competitive remuneration package will be offered to successful candidates as per IHI salary scales.

### Equal Opportunity

IHI is an equal opportunity employer. We prohibit intentional biases or discrimination and harassment of any kind at the work place and during recruitment. All employment decisions are based solely on job requirements and individual qualifications, and our recruitment process is governed by the labour laws of Tanzania.

#### Ifakara Branch

Off Mlabani Passage  
 P.o. Box 53 Ifakara  
 Phone: +255232931572

#### Dar es Salaam Office

#5 Ifakara Street Plot 463 Mikocheni  
 P.o. Box 78,373 Dar es Salaam  
 Phone: +255222774756

#### Bagamoyo Branch

Off Chuguni Road  
 P.o. Box 74 Bagamoyo  
 Phone: +255232440065



## VACANCY ANNOUNCEMENT

### Mode of Application

All candidates who meet the above job requirements should send their application letters together with their detailed curriculum vitae (CVs) showing contact addresses including email, telephone/cell phone numbers and copies of academic and professional certificates to the email address below.

The **deadline** for this application is **17:00 hours on Wednesday March 8<sup>th</sup> 2023**. All e-mail application subject lines should include: **STUDY NURSE – LMI PROJECT. Only shortlisted applicants will be contacted for interview.**

---

Human Resources Manager  
IFAKARA HEALTH INSTITUTE  
#5 Ifakara Street Plot 463 Mikocheni  
P.O. Box 78,373  
Dar es Salaam, Tanzania  
Email: [recruitment@ihi.or.tz](mailto:recruitment@ihi.or.tz)



#### Ifakara Branch

Off Mlabani Passage  
P.o. Box 53 Ifakara  
Phone: +255232931572

#### Dar es Salaam Office

#5 Ifakara Street Plot 463 Mikocheni  
P.o. Box 78,373 Dar es Salaam  
Phone: +255222774756

#### Bagamoyo Branch

Off Chuguni Road  
P.o. Box 74 Bagamoyo  
Phone: +255232440065



## VACANCY ANNOUNCEMENT

### Job Summary

**Position:** Clinical Officer (2 Posts)  
**Reports To:** Project Leader  
**Work Station:** Bagamoyo  
**Apply By:** March 8<sup>th</sup> 2023

### Institute Overview

**Ifakara Health Institute (IHI)** is a leading research organization in Africa with a strong track record in developing, testing and validating innovations for health. Driven by a core strategic mandate for research, training and services, the Institute's work now spans a wide spectrum, covering biomedical and ecological sciences, intervention studies, health-systems research, service delivery and policy translation.

### Position Summary

**Ifakara** seeks qualified and experienced individuals to work as **Clinical Officers** at the Clinical Trials Facility in Bagamoyo. They will be required to work at selected clinical trial sites where they will recruit and conduct follow ups on study participants including clinical care of any medical condition as presented by study participants.

### Duties and Responsibilities

- Treat patients according to National Guidelines for Clinical Management, Standard Treatment Guidelines and Local guidelines.
- Review laboratory results and resolve queries related to data collected.
- Attend internal and external meeting conducted at facility during study conduct.
- Attend two Departmental Meeting in each financial year.
- Participate in the development of study standard operating procedure and study documents.
- Recruit, follow up as study scheduled as specified by each protocol and SOPs.
- Ensure that protocol standard operating procedures and all related study documents are well communicated and duly followed by all personnel involved in the trial.
- Ensure that all ethical concerns in the protocols approved by the review board are duly followed in the trial.
- Supervise study procedure and ensure that all are done well as per approved protocol ICH Guidelines and relevant local regulation (National Institute of Medical Research and Tanzania Food and Drug Authority).
- Work in professional and ethical manner accountability and integrity.
- To attend community sensitization meeting to recruit study volunteer.
- Carry out additional duties as assigned by the Project Leader.

### Qualification and Experience

- Diploma in clinical medicine.
- At least one year of working experience.
- Enrolled and allowed to practice as clinical officer by the Medical Council.

#### Ifakara Branch

Off Mlabani Passage  
P.o. Box 53 Ifakara  
Phone: +255232931572

#### Dar es Salaam Office

#5 Ifakara Street Plot 463 Mikocheni  
P.o. Box 78,373 Dar es Salaam  
Phone: +255222774756

#### Bagamoyo Branch

Off Chuguni Road  
P.o. Box 74 Bagamoyo  
Phone: +255232440065

## VACANCY ANNOUNCEMENT

### Skills and Competencies

- Time management to establish priorities and planning the project timelines.
- Knowledge of good clinical practice (GCP).
- Excellent computer skills.
- Self-motivated individual who is able to work with minimal supervision.
- Effective team work.
- Effective communication, collaborative and problem-solving skills.
- Able to meet deadlines.
- Good oral communications in English and Swahili.
- Adhere to IHI core values (Transparency, Accountability, Respect, Integrity and Initiative)

### Remuneration

An attractive and competitive remuneration package will be offered to successful candidates as per IHI salary scales.

### Equal Opportunity

IHI is an equal opportunity employer. We prohibit intentional biases or discrimination and harassment of any kind at the work place and during recruitment. All employment decisions are based solely on job requirements and individual qualifications, and our recruitment process is governed by the labour laws of Tanzania.

### Mode of Application

All candidates who meet the above job requirements should send their application letters together with their detailed curriculum vitae (CVs) showing contact addresses including email, telephone/cell phone numbers and copies of academic and professional certificates to the email address below.

The **deadline** for this application is **17:00 hours on Wednesday March 8<sup>th</sup> 2023**. All e-mail application subject lines should include: **CLINICAL OFFICER – LMI PROJECT. Only shortlisted applicants will be contacted for interview.**

---

### Human Resources Manager

IFAKARA HEALTH INSTITUTE  
#5 Ifakara Street Plot 463 Mikocheni  
P.O. Box 78,373  
Dar es Salaam, Tanzania  
Email: [recruitment@ihi.or.tz](mailto:recruitment@ihi.or.tz)

#### Ifakara Branch

Off Mlabani Passage  
P.o. Box 53 Ifakara  
Phone: +255232931572

#### Dar es Salaam Office

#5 Ifakara Street Plot 463 Mikocheni  
P.o. Box 78,373 Dar es Salaam  
Phone: +255222774756

#### Bagamoyo Branch

Off Chuguni Road  
P.o. Box 74 Bagamoyo  
Phone: +255232440065