



Intern, Research and Policy Analysis.

Work Location: **Dar es Salaam**

Number of Openings: **1**

Contract Period: **6 Months (with the possibility of an extension)**

Application Deadline: **February 14th, 2025**

Expected Starting Date: **March 03rd, 2025**

ABOUT HAKIRASILIMALI

HakiRasilimali (HR) is a platform for civil society organizations (CSOs) registered in Tanzania working towards transparency and accountability in the extractive industry (mining, oil, and natural gas). HakiRasilimali is also the Tanzanian chapter of Publish What You Pay (PWYP), a global coalition of civil societies calling for an open and accountable extractive sector.

POSITION SUMMARY

HakiRasilimali seeks to recruit an Intern to assist HakiRasilimali **Research and Policy Analysis Department**. Ideal candidates will have a passion for extractive industry and natural resources and possess excellent research and statistical ability, written and verbal communication skills, and a demonstrated interest in Research, policy analysis, advocacy, and social justice. The ideal candidate should be able to work independently and collaboratively in a fast-paced environment, with proficiency in the Microsoft Office, familiarity with research tools and databases preferred.

PRINCIPAL DUTIES, RESPONSIBILITIES, AND EXPECTATIONS

Under the guidance of and reporting directly to the Research and Policy Officer, the intern will be responsible for the following: -

- Assist in identifying potential issues that may influence extractive policies in Tanzania. Researching these issues and highlighting potential areas for concern and entry points for advocacy.
- Assist in developing concepts note, research methods and topics, variables, and other test parameters. Advising on data collection, analysis methods and providing recommendations on evaluating research projects and publications.

- Assist in organizing events, workshops, and meetings to engage stakeholders and promote advocacy efforts.
- Assist in compiling the researched material in a systematic way and prepare background briefs/briefing notes as and when required.
- Monitor and analyze developments in extractive sector policies and prepare summaries for internal dissemination.
- Assist in collecting and analyzing data to support policy research projects.
- Conduct literature reviews and compile relevant resources to inform policy recommendations.
- Contribute to drafting policy papers, memos, and other research outputs

Organizational and Operational Competencies:

- Computer literate and must be able to use the Internet and other software effectively.
- Demonstrate strong oral and written communication skills.
- Strong written and verbal communication skills, with the ability to convey complex information clearly and concisely.
- Ability to work independently and collaboratively in a fast-paced environment with a proactive and solution-oriented mindset.

QUALIFICATIONS: Required Skills and Experience

Education: A bachelor's degree in a related field, such as Economics, Statistics, Political Science, Law, Public Policy, International Relations, Sociology, or any other relevant discipline.

DIRECTIONS TO APPLY:

- Applicants must submit a one/two-page resume and a cover letter outlining their interests and qualifications for this position.
- All applications must be sent to jobs@hakirasilimali.or.tz and copy fmkasiwa@hakirasilimali.or.tz The deadline for applications is on **February 14th, 2025, 1700 hours.**