

JOB VACANCIES



POSITION: ASSISTANT STORE KEEPER

VACANCIES: FOUR(4)

WORKPLACE: BAGAMOYO

DATE: 04/03/2025

DUTIES/RESPONSIBILITIES

1. To ensure both quality and quantity of materials.
2. To maintain proper records.
3. To receive materials from suppliers
4. To initiate purchase requisition
5. To issue materials from store to end users
6. To prepare daily and monthly report.

QUALIFICATION AND SKILLS REQUIRED

1. Proven working experience of at least two (2) years in relevant field
2. Proficiency in English and Kiswahili is required.
3. Ability to communicate operational
4. Diploma in Accounting, Finance or procurement and logistics supply.

Applicants are invited to submit their Applications indicating the posting title via Email to: recruitment@bagamoyosugar.com

The deadline for submitting application is 14/03/2025

*Issued by the Office of Human Resources,
Bagamoyo Sugar Limited.*

IMPORTANT: Avoid corruption, incase anyone requests anything from you with a promise to hire / assist on hiring you, kindly report to us through 0677113947 or via Email below: hr@bagamoyosugar.com