



Advertisements of employment

1. JOB TITLE: Motor Vehicle Inspector

Key Responsibilities:

- Conduct visual and mechanical inspections of vehicles.
- Issue inspection reports and recommend necessary repairs or adjustments.
- Enforce compliance with state or national transportation laws.
- Maintain accurate inspection and service records.
- Assist in investigations involving defective or unsafe vehicles.

Qualifications:

- Diploma or equivalent; technical certification in automotive mechanics preferred.
- Strong knowledge of vehicle systems, road safety regulations, and emissions standards.
- Valid driver's license.
- Excellent attention to detail and record-keeping skills.
- Experience: Minimum of 1 year of relevant experience in vehicle inspection, automotive maintenance, or in internal or external auditing.

2. JOB TITLE: Internal Auditor

Key Responsibilities:

- Ensure vehicles comply with regulatory safety, emissions, and roadworthiness standards.
- Perform audit assignments using audit checklist provided.
- All audit activities have to be performed as per the timelines given in the Work/Audit Analysis checklist.
- Prepare Audit Report as per Audit Report Template.
- All audits must be conducted by preparing Year to Date Audit workings and Annexure.
- All Audit workings, Annexure, and Audit Report must be named clearly for reuse of the same in subsequent audits.
- Perform regular follow-up with Process Owners/Department or section head to close Audit Non-conformities in a timely manner.
- Perform audit assignments of other team members in their absence due to Annual Leave or being assigned to other depots for additional responsibilities.
- Any other project work or responsibilities, attending team meetings as may be assigned from time to time.

Qualifications:

- Bachelor's degree in Accounting, Finance, or a related field with CPA.
- Strong analytical and report-writing skills.
- High integrity, confidentiality, and attention to detail.

- Strong working knowledge of Tally, QuickBooks, Sage, etc.
- Experience: Minimum of 1 year of relevant experience in vehicle inspection, automotive maintenance, or in internal or external auditing.

Mode of Application:

All applications accompanied with cover letter, photocopies of certificates, and CVs to be sent to hr@bbl.co.tz or the undersigned below address, to reach him not later than 19/05/2025.

**The Managing Director,
Bonite Bottlers Ltd,
P.O. Box 1352,
Moshi.**