



**JOB TITLE: Procurement Category Manager (Spare Parts)**

**Reports To:** Procurement Director East African Region

**Areas of Responsibility:**

- Specific Knowledge: Vast experience in procurement in a multinational setting.

**Main Duties:**

1. Foster strong relationships with Operations, Maintenance, Warehouse, Finance, Procurement, Technical, Project, etc. (including working closely with HM Group and Country departments).
2. Regularly monitor, improve, and communicate procurement-related KPIs, including Spend, Savings, DPO, P2P process efficiency, and automation. Continuously enhance organizational performance.
3. Support budgeting, planning, and inventory management processes through focusing on purchasing according to min/max limits.
4. Provide market and sourcing information, including cost, supply abilities, risks, and lead time expectations.

5. Maximize cost avoidance and reduction. Enhance cash availability by improving DPO and scouting new sources.
6. Develop and execute procurement strategies based on spend/cost, supply market, and index analysis.
7. Identify and implement the best procurement levers and negotiation techniques such as bundling, best cost country sourcing, substitutes, right sizing, make-or-buy reviews, standardization, benchmarking, eAuctions, etc.
8. Continuously monitor supply chain opportunities and risks. Secure the best possible options and mitigate supply issues to ensure operational continuity.
9. Ensure appropriate competences and cooperation of his Team. Lead and participate in team development.
10. Follow up, implement, and develop systems, tools, and procedures for P2P process. Utilize eTendering, eBuying, eNegotiations, online contract signing approvals, contract management, Robot Process Automation (RPA), and Artificial Intelligence (AI).
11. Ensure organizational excellence through effective leadership, coaching, empowerment, motivation, and development of his team. Assess competences and abilities to identify and bridge gaps through organizational changes, training, job rotations, etc.
12. Establish clear and fair targets and strategies for spare parts purchasing. Conduct regular team as well as individual performance reviews.

13. Ensure full compliance with country laws and regulations, as well as HM Group, Area, and Country guidelines, policies, and procedures.
14. Collaborate with the Health & Safety Department to ensure safety regulations and protocols are in place.
15. Implement and enforce Group Health & Safety protocols to protect employees, contractors, company assets, products, and the environment.
16. Compliance to group and local Code of Business Conduct and all policies, procedures, and guidelines.

**Minimum Requirements (Qualifications):**

1. Bachelor's degree in Procurement, Supply Chain Management, Business Administration, or Engineering. A Master's degree is an advantage.
2. Strong analytical skills with experience in procurement software and data analysis tools.
3. Excellent leadership, communication, and negotiation skills.
4. Ability to work effectively in a fast-paced and dynamic environment.
5. Team player with a collaborative mindset.

**Experience:**

1. Working in Cement industry or similar: Over 7 years of experience in Cement Industry or relative industry (Steel, Fertilizing, Sugar, etc.).
2. Multinational Project Leadership: Proven ability to lead projects involving teams and stakeholders from multiple countries and functions.

3. **Cross-Country Collaboration:** Significant experience in working and collaborating across different countries.

## **How to Apply**

Follow these steps to apply for the **Procurement Category Manager (Spare Parts)** position at Twiga Cement:

1. **Visit the Application Portal**
2. **Search for the Job:** Click the **search icon** on the portal.
3. **Select the Job:** Choose the **Procurement Category Manager (Spare Parts)** position from the list.
4. **Complete the Application:** Follow the prompts to submit your application, ensuring all required documents (e.g., resume, cover letter) are uploaded.
5. **Submit Before Deadline:** Ensure your application is submitted by **June 1, 2025, 12:00 AM**.

For any technical issues or inquiries, contact Twiga Cement's HR team via the portal's support section.

**[CLICK HERE TO APPLY](#)**